

**Fire Station Building Advisory Committee**  
**August 21, 2007**  
**Town Hall Annex**

Chairman Flanders called the meeting to order at 1805 hours.

Committee members present: Wayne Bredvik  
Peter Brothers (Board of Selectmen's Representative)  
Jason Cornelissen  
Bob Flanders  
Carol Granfield  
Andre Kloetz (Bauen Corp)  
David "Bud" Larrabee  
Chris Lizotte (Sheerr, McChrystal & Palson)  
Chuck Palm  
Eric Palson (Sheerr, McChrystal & Palson)  
Dave Parker  
Carl Smith  
David Sticht  
Karen Sticht

Members absent with notice: Steve Nedeau  
Ann Sprague (ex-official)

**ACCEPTANCE OF THE MINUTES:** A motion was made and seconded to approve the minutes of the August 7, 2007 meeting. A wording change was suggested and agreed upon in the "Other" section, being no further discussion, the motion passed unanimously.

**GEOTECHNICAL WORK:** It was reported that bid proposals had been solicited and several bids received relative to the boring work to be done. The engineers have marked a number of locations on site where the borings will be done, such locations having been determined based upon the most recent "Conceptual Design Drawings", previously approved by the Committee. A motion was made and seconded to contract with H T E to perform the boring work, which could be begun as early as Monday, August 27<sup>th</sup>, the motion passed unanimously.

**PUBLIC INFORMATION COMMITTEE:** Parker distributed an outline of the format and content of the presentations to be made at future public information sessions. A discussion followed and it was agreed that the outline as modified should be moved forward. It was noted that since the previous fire department open house(s) were so well received, that additional open houses be scheduled so that the public could see how their suggestions and comments have been incorporated into the present plans. It was unanimously agreed to have the information committee move forward and prepare a presentation for our next meeting.

**CONCEPTUAL DESIGN REVIEW:** The meeting was turned over to Palson and Lizotte for the purpose of updating the committee on any further refinements to the conceptual plans. It was noted that the mechanical room was discussed and further work in this area was still needed. It was agreed that Kloetz and Palm would work closely with the architects and offer a couple of suggestions, with the feeling that some additional cost savings could be achieved in this area. This approach was agreed to by the Committee, with the understanding, that should the footprint change, then the engineer would be notified so that the boring plan could be appropriately modified in light of our earlier discussions on this subject.

**OTHER:** The date of the next meeting was discussed and it was agreed that we would meet on Tuesday, September 4, 2007, at the Annex at 1800 hours.

**ADJOURNMENT:** Seeing that there was no further business to be brought before the Committee, the Chair requested a motion to adjourn. A motion was made and seconded. Being no further discussion the motion passed unanimously. Meeting was adjourned at 1910 hours.

Respectfully submitted, C. Palm