

Fire Station Building Advisory Committee
August 7, 2007
Town Hall Annex

Chairman Flanders called the meeting to order at 1802 hours.

Committee members present:

- Wayne Bredvik
- Peter Brothers (Board of Selectmen's Representative)
- Jason Cornelissen
- Bob Flanders
- Carol Granfield
- Andre Kloetz (Bauen Corp)
- David "Bud" Larrabee
- Anthony Mento (Sheerr, McChrystal & Palson)
- Chuck Palm
- Eric Palson (Sheerr, McChrystal & Palson)
- Dave Parker
- Carl Smith
- David Sticht
- Karen Sticht

Members absent with notice:

- Steve Nedeau
- Ann Sprague (ex-official)

ACCEPTANCE OF THE MINUTES: A motion was made and seconded to approve the minutes of the July 10, 2007 meeting. Being no further discussion, the motion passed unanimously, with the exception of Granfield who abstained due to not being present at the subject meeting.

CONCEPTUAL DESIGN REVIEW: The meeting was turned over to Kloetz for the purpose of committee review and discussion of some very preliminary cost estimates as developed from the conceptual design work that had been prepared by the architects and previously reviewed by the Committee. As noted by Kloetz, the estimates are realistic at this point in time; however, they are based upon conceptual drawings and will be further refined as we move into the Design Development phase. Areas that the Committee needs to keep in mind is that the total estimate being discussed does not include radiant heat in the floor of the apparatus bay; a larger generator that would power the entire station; and, metal roofing. There was also a possible deduct item, representing an amount for not completing the construction of the dorm space (none of the estimates include furniture for the dorm area as there is no need currently to expend funds for things that will not be used in the near term future). Kloetz also stressed that there are minor design changes that will be made as we move into the Design Development phase, which will have cost impact, both plus and minus, also several line item estimates will become firmer. For example, the estimate for test borings and site work will become much firmer when the test borings are completed and analyzed.

With respect to the test borings, it was agreed that we are far enough along to have an engineer, plot the locations of any boring work that needs to be done, as it is anticipated that the station footprint is pretty well established at this stage and boring data will now be meaningful. As the Committee had all agreed earlier that obtaining boring data prior to this would have not been cost effective as we were not sure what the addition would look like, much less where the addition would ultimately end up, or for that matter if expansion at the present site was even possible. The architects and CM will get a bid proposal to Granfield early next week so that the work can proceed expeditiously.

Palson and Mento reviewed with the Committee the conceptual drawings, discussing a few changes that were made, with explanations as to why the changes were being suggested. The more significant involved the display area for the antique fire apparatus. The net result of this change was to shrink the space being used, one of the negatives of this modification is that the basement under the display area will also be reduced, which will in turn make the storage/mechanical area smaller. The smaller mechanical area may a potential problem that they will look more closely into. It was agreed by the Committee to move into the Design Development phase, with the Conceptual Drawings as presented.

OTHER: The chairmen led a discussion on the timing of several future events that needed to occur. Presentations to both the Select Board and the CIP committee needed to be made during September as budgets are starting to be developed. Everyone agreed that we needed to move forward in a very orderly manner, as September will be upon us before we realize it.

Parker reported that the subcommittee had met and he gave a brief outline as to their thoughts on the informational presentation program. More will be forthcoming on this program at a near term Committee meeting.

The date of the next meeting was discussed and it was agreed that we would meet on Tuesday, August 21, 2007, at the Annex at 1800 hours. In the meantime, dates for the Select Board meeting will be confirmed as well as the CIP meeting.

ADJOURNMENT: Seeing that there was no further business to be brought before the Committee, the Chair requested a motion to adjourn. A motion was made and seconded. The motion then passed unanimously. Meeting was adjourned at 1950 hours.

Respectfully submitted, C. Palm