

**Fire Station Building Advisory Committee**  
**May 8, 2007**  
**Town Hall Annex**

Chairman Flanders called the meeting to order at 1815 hours.

Committee members present:

- Wayne Bredvik
- Peter Brothers (Board of Selectmen's Representative)
- Jason Cornelissen
- Bob Flanders
- Carol Granfield
- Andre Kloetz (Bauen Corp)
- David "Bud" Larrabee
- Steve Nedeau
- Chris Lizotte (Sheerr, McChrystal & Palson)
- Chuck Palm
- Eric Palson (Sheerr, McChrystal & Palson)
- Dave Parker
- Carl Smith
- David Sticht
- Karen Sticht

Members absent with notice: Ann Sprague (ex-official)

**ACCEPTANCE OF THE MINUTES:** A motion was made and seconded to approve the minutes of the March 27, 2007 meeting. Being no further discussion, the motion passed unanimously, with the exception of David Sticht who abstained, as he was not present at the March 27<sup>th</sup> meeting. Chairman Flanders then welcomed Andre Kloetz to the meeting and welcomed him and his firm as the construction manager for the fire station project.

**CHARETTE/OPEN HOUSE UPDATE:** A general discussion was held regarding the combination open house and charette that was held on April 10<sup>th</sup>. Originally this was scheduled for April 4<sup>th</sup>; however, it had to be postponed due to a snowstorm. Palm reported that even with the storm on the 4<sup>th</sup>, a number of residents showed up and were given a comprehensive tour of the Station. With respect to the 10<sup>th</sup>, it was estimated that about 45 people were present. After the open house portion of the meeting, Palsen and Lizotte co-chaired the charette. They gave a brief overview of the site and the building plan, then had those present divide into two working groups. Each group worked with the site plan and the building program with the goal of coming up with possible layouts for the new/renovated fire station. Both of the architects worked with each of the groups and took comprehensive notes as to ideas that the participants offered. Near the end of the charatte, they showed the participants some of their own ideas and sketches, indicating that the thoughts and ideas that had been brought forward during the charette would be given serious consideration as they moved forward with the design of the station.

**DESIGN REVIEW:** Flanders turned the meeting over to the architects who presented two conceptual designs, both of which included many of the ideas presented at the charette. After considerable discussion, it was agreed that "Design A" was considered to be the better of the two designs as it included the needs of the fire department, would probably have the lesser impact on the operations of the department during construction and it was felt that the overall building would fit better into the character of the Town.

"Design B" included an additional floor to be constructed over most of the existing station as well as new apparatus space to be constructed as an addition to the North side of the existing station. Although this design had a smaller footprint, it did increase the height of the station significantly. With respect to "Design A", this design also reflected the construction of apparatus space to the north; however, no new space would be created by going higher on the existing station. Both designs included the possibility of adding some roof treatment to the existing building and incorporating the existing brick exterior into the plans.

In conclusion, it was agreed, that the architects, together with the construction manager should move forward with "Design A", including suggestions of the Committee, and bring a revised set of concept plans to the next meeting.

**OTHER:** A brief discussion was held concerning some of the details that should be included in a public presentation program for use in informing the citizens of Meredith of the station construction/renovation details.

It was decided that the next meeting would be held at 1800 hours on Tuesday, May 22, 2007 at the Annex.

**ADJOURNMENT:** Seeing that there was no further business to be brought before the Committee, the Chair requested a motion to adjourn. Motion was made, seconded and passed unanimously. Meeting was adjourned at 1940 hours.

Respectfully submitted, C. Palm