

Fire Station Building Advisory Committee
March 27, 2007
Town Hall Annex

Chairman Flanders called the meeting to order at 1806 hours.

Committee members present: Wayne Bredvik
 Peter Brothers (Board of Selectmen's Representative)
 Jason Cornelissen
 Bob Flanders
 Carol Granfield
 David "Bud" Larrabee
 Steve Nedeau
 Chris Lizotte(Sheerr, McChrystal & Palson)
 Chuck Palm
 Eric Palson (Sheerr, McChrystal & Palson)
 Dave Parker
 Carl Smith
 Karen Sticht

Members absent with notice: Ann Sprague (ex-official)
 David Sticht

ACCEPTANCE OF THE MINUTES: A motion was made and seconded to approve the minutes of the March 6, 2007 meeting. Being no further discussion, the motion passed unanimously, with the exception of Karen Sticht who abstained, as she was not present at the March 6th meeting.

CONSTRUCTION MANAGER UPDATE: Committee members Bredvik, Flanders, Granfield, Larrabee, Lizotte and Palson reported to the Committee that they conducted oral interviews with the three construction management firms that was selected by the Committee at the March 6th Committee meeting. These three firms were Bauen, Bonnette and Milestone. Representatives from each firm were asked the same questions, with the individual interviews lasting approximately one hour.

At the conclusion of the interviews a discussion among committee representatives was held and a review of the updated spreadsheet previously prepared by Lizotte and Palson was done. With respect to the spreadsheet, it should be noted that the gross fee reflected was presented for comparison purposes as this was a function of both the total estimated construction expense and the estimated project time. Since the proposing firms had made a variety of estimates for both of these, the spreadsheet was constructed in a manner to help facilitate direct comparisons.

The interviewing members reported that they had unanimously agreed to recommend to this Committee that a recommendation be bring forward to the Select Board the firm of Bauen Corporation. The primary reasons for this recommendation include: the overall fees were lower than the other two, since there has to be a united effort between the selected CM and the architects, the architects had done several past projects with Bauen and they felt very comfortable with the results also the Town has had two prior major projects with Bauen as the CM and in both cases the projects came in on time and at budget.

A motion was made by Bredvik and seconded by Larrabee to recommend to the Select Board to contract with Bauen Corporation to be the construction manager on the Fire Station building project. Being no further discussion the motion passed unanimously. It was agreed that Granfield will notify all firms as to the Committee's decision.

OTHER: The charette and open house is scheduled for April 4th, with the open house starting at 1800 hours and the charette starting at 1900 hours. The architects presented to the Committee their ideas as to how the charette could be conducted. It was agreed that their ideas should work very well and allow participants both an opportunity to understand the complexities associated with constructing a fire station as well as to express their own ideas and possible solutions. The architects will take note of thoughts brought forth and consider them in their design work.

ADJOURNMENT: Seeing that there was no further business to be brought before the Committee, the Chair requested a motion to adjourn. Motion was made, seconded and passed unanimously. Meeting was adjourned at 1908 hours.

Respectfully submitted, C. Palm