

TOWN OF MEREDITH SPECIAL PERMIT

Special Permit - A Special Permit, but not a Certificate of Use and Occupancy, shall be required for any temporary unapproved use or activity on any property. Fees for Special Permits shall be set by the Selectmen and permits shall be issued by them or their agent.

PERMIT NO: _____ FEE: _____

LOCATION: _____ TAX MAP: _____

PROPERTY OWNER: _____

ADDRESS: _____ PHONE: _____

EVENT: _____ DATE(S): _____

In making application for a Special Permit, the property owner hereby acknowledges that the owner is responsible for:

- 1.) Safe and orderly operation and management of the temporary use or uses; and
- 2.) Compliance with any and all conditions of the approved Special Permit, including but not limited to the provision of traffic control; and
- 3.) Any additional costs as may be incurred by the Town, above and beyond the Special Permit Fee, for follow up inspections necessitated by non-compliance with permit conditions or any other applicable laws or regulations.

In accepting this permit, the owner acknowledges his/her obligation to conform to and abide by any conditions as may be incorporated in the permit.

Owner's Signature

APPROVED/DISAPPROVED: _____
Code Enforcement Officer Date

APPROVED:
Police Department: _____ Date: _____
Fire Department: _____ Date: _____
Public Works: _____ Date: _____
Water /Sewer: _____ Date: _____
Code Enforcement/Health Officer: _____ Date: _____
Town Manager: _____ Date: _____

COMMENTS/CONDITIONS: _____



TOWN OF MEREDITH

Water & Sewer Department

50 Waukewan Street, Meredith, New Hampshire 03253-5861

Telephone (603) 279-3046 ♦ Fax (603) 556-8822

Memorandum

To: Temporary Vendors
From: Daniel Leonard, Water & Sewer Superintendent
CC: William Edney (Code Enforcement Officer)
Date: 1/3/2012
Re: Temporary Service Connections

All vendors using municipal water via temporary connection are required to install a testable backflow prevention device (type DCVA or RPZ) between their vending booth and the water supply. Once installed, vendors must provide a passing test report from a certified backflow tester to the Water Department prior to the Department allowing the connection. The Water Department maintains several licensed testers on-staff and can perform this test for a fee. There are also private licensed testers that can provide this service.

The water connection between the vending booth and service supply must be made with pipe or hose approved by the AWWA (American Water Works Association) for drinking water. The hoses shall be provided with threaded ends and have approved food grade surfaces made of plastic, synthetic rubber, metal, or other smooth nonporous materials. Such hoses must be documented as suitable if questions are raised regarding acceptability. Rubber hoses, garden hoses, canvas hoses, radiator or engine cooling hoses, or surface water drafting hoses are unacceptable.

Fittings shall be food grade plastic or acceptable metal (brass, copper, aluminum, or stainless steel). No corroded steel, galvanized or black iron pipe shall be permitted.

Any connection to the municipal sewer shall be inspected and approved before the vendor is allowed to use the system.

No wastewater shall be allowed to drain onto the ground or into a catch basin without specific approval from the Water & Sewer Department.

Daniel Leonard
Water & Sewer Superintendent

STATE NH LICENSES REQUIRED

Beer

Vending

Health/food

Body piercing/tattoos

CONTACT INFORMATION

Contact Information for the *Person Responsible for Operations and Management* of the Temporary Use:

Name:

Address:

Daytime Telephone:

Evening Telephone:

Cell Telephone:

Contact Information for the *Property Owner*:

Name:

Address:

Daytime Telephone:

Evening Telephone:

Cell Telephone:

APPLICANT'S SIGNATURE

DATE

**SPECIAL USE PERMIT CHECKLIST
(TEMPORARY USES)**

May 18, 2004

The following check list shall be completed by the Applicant and attached to the application. The Application shall also include a Sketch Plan. The intent of the checklist is to: (1) supplement the Sketch Plan; and (2) identify specific information about a proposed temporary use that is relevant to the issuance of the Special Use Permit by the Code Enforcement Officer.

Please explain how the proposal will address each of the following areas. If the response is "yes" to any item, the applicant must provide a specific and complete description. Incomplete responses may result in the delay of processing, or the denial of the permit application. Return this application to the Planning & Zoning office, Meredith Town Hall.

DESCRIPTION OF THE USE OR USES

Proof of Liability Insurance (Attach Copy)

Describe each Temporary Use:

Number of Vendors:

Overnight Stays/ Camping (Yes/No):

Entertainment/ Music/ Bands (Yes/No):

Food Service (Yes/No):

Beer/Alcohol Sales or Consumption (Yes/No):

Sexually Orientated Sales or Entertainment (Yes/No):

*Hours of Operation for the Temporary Use:

Hours of Operation/ Level of Operations for Existing, On-site Businesses:

Trash/waste Method of Storage, Removal Timeline, Location of Disposal:

Impacts on Abutting Properties:

*All vending operation shall close by 8:00 p.m. on each day.

PUBLIC SAFETY

On-site Parking/ Vehicle Circulation:

Off-site Parking:

Pedestrian Circulation/ Safety:

Emergency Access (Fire, Ambulance, Police):

Private Security:

Traffic Control (i.e. flaggers, directional signage, police details etc.):

Use of Public Right of Ways (Town or State) for any aspect of the Temporary Use:

UTILITIES

Use Existing Bathroom Facilities:

Connections to Municipal Sewer (Yes/No):

Connections to Municipal Water (Yes/No):

Portable Toilets (Yes/No):

Source of Drinking Water:

Source of Electrical Service:

Use of Existing Service (Yes/ No):

Temporary Service (Yes/ No):

Portable Generators (Yes/ No):

Propane (Yes/No):

Special Permit Fee Structure

Adopted by the Board of Selectman 3/24/08

EVENT TYPE	FEE*
Single or Multiple Days w/ 1 Vendor	\$35
2-3 Days w/ 1-5 Vendors	\$100.00
2-3 Days w/ 6 or more Vendors	\$130.00
4 or more Days w/ 1-5 Vendors	\$165.00
4 or more Days w/ 6 or more Vendors	\$330.00

* Fees include initial compliance inspection.

Should there be a need for additional follow up inspections, applicant will be billed accordingly.