

**MEREDITH PLANNING BOARD
APPLICATION FOR SITE PLAN APPROVAL**

_____ sf x \$0.03 =
Disturb. _____
Base fee _____
Abutter _____
Total Fee \$ _____

Applicant: _____ Phone: _____ Fax: _____

Mailing Address: _____ Email: _____

Owner: _____ Phone: _____ Fax: _____

Mailing Address: _____ Email: _____

If different than applicant.

Agent: _____ Phone: _____ Fax: _____

Mailing Address: _____ Email: _____

Project Name: _____ Tax Map: _____ Lot #: _____

Location: _____ Zoning District: _____

Current Use: _____ Proposed Use: _____ Disturbed Area (sq. ft.): _____

Check all that apply to site plan: New Driveway New Water Service New Sewer Service
 ZBA Special Exception or Variance Waiver Request to Planning Board

AUTHORIZATION FOR REPRESENTATION:

I hereby authorize _____ to act as my representative in connection with this application to the Town of Meredith for the subject property. I understand as the property owner, I will be held responsible for all conditions provided in the Notice of Decision issued by the Meredith Planning Board. I also understand that the Notice of Decision and associated conditions run with the land in perpetuity. I authorize the Planning Board Members and their staff to access my property for the purpose of this review.

Owner(s) Signature: _____ Date: _____

_____ Date: _____

DECLARATION:

I hereby certify to the best of my knowledge this application and information submitted as part of this application is correct and accurately represented.

Signature: _____ Date: _____

(Person Preparing Application)

SITE PLAN APPLICATION CHECKLIST

The following checklist items are required for an application to be accepted as complete by the Board. Provide all items below or insert a “W” if requesting a waiver. Include rationale for each waiver item. The Meredith Planning Board reserves the right to request additional information necessary for making an informed decision.

Tax Map: _____ Lot #: _____

- | | Applicant | Staff | |
|----|-----------|-------|--|
| 1. | _____ | _____ | Completed application form and owner’s signature. |
| 2. | _____ | _____ | Project Description. |
| 3. | _____ | _____ | Abutters list. |
| 4. | _____ | _____ | Fees: application and abutter notification (see Planning Board Fee Schedule). |
| 5. | _____ | _____ | Soil profile & percolation rate, date of field inspection and seal with signature of certified septic designer.* |
| 6. | _____ | _____ | Engineering plan for new roads and utility main extensions.* |
| 7. | _____ | _____ | Easements and deed restrictions, existing and proposed. |

Site Plan, 7 copies to include the following items:

- | | | | |
|-----|-------|-------|---|
| 8. | _____ | _____ | Lot lines and setbacks. |
| 9. | _____ | _____ | Lot area(s). |
| 10. | _____ | _____ | Lot Coverage proposed and maximum allowed by district. |
| 11. | _____ | _____ | Area of disturbance (grading, paving, building and landscaping) identified & in SF. |
| 12. | _____ | _____ | Parking demand calculation. |
| 13. | _____ | _____ | Topography 2’ intervals. |
| 14. | _____ | _____ | Map scale and north arrow. |
| 15. | _____ | _____ | Tax map and lot number. |
| 16. | _____ | _____ | Zoning district. |
| 17. | _____ | _____ | Locus. |
| 18. | _____ | _____ | Plan and revision dates. |
| 19. | _____ | _____ | Owner of record. |
| 20. | _____ | _____ | Abutter names with tax map & lot number. |
| 21. | _____ | _____ | Surveyor name, seal and signature. |
| 22. | _____ | _____ | Easement locations, existing and proposed. |
| 23. | _____ | _____ | Roads, driveways and structures, existing and proposed. |
| 24. | _____ | _____ | Overhead utilities with pole locations and numbers. |

- 25. ____ ____ Snow storage.
- 26. ____ ____ Fuel storage location.
- 27. ____ ____ Sign location.
- 28. ____ ____ Municipal water and sewer or well and septic locations, existing and proposed.
- 29. ____ ____ Buildings, structures, cemeteries and rock walls.
- 30. ____ ____ Drainage elements, existing and proposed.
- 31. ____ ____ Wetlands:
 - ____ ____ a. Wetland scientist name, certification number, stamp and signature.
 - ____ ____ b. Date field work was performed.
 - ____ ____ c. Mapping standards applied to delineation.
 - ____ ____ d. Applicable permit history.
 - ____ ____ e. Identification of water resource, buffer and setbacks (see Zoning Ordinance).
- 32. ____ ____ Planning Board signature block.

*May not apply to every site plan.