

**BOARD OF SELECTMEN MEETING**  
**Minutes of 11/16/09**  
**5:30 p.m.**

**Selectmen:**

*(Absent with Notice)*

*Peter F. Brothers, Chairman*  
*Miller C. Lovett, Vice Chairman*  
*Robert C. Flanders*  
*Charles G. Palm*  
*Colette Worsman*

**Town Manager:**

*Phillip L. Warren*

**Recording Clerk:**

*Karin Landry*

Call to Order: Chairman Peter Brothers called the meeting to order at 5:30 p.m. He introduced the Board, Town Manager, and the Recording Clerk, and made announcements pertaining to fire exits, listening assisted devices, the use of microphones, and cell phones.

**ACCEPTANCE AND/OR CORRECTION OF MINUTES:**

**W 9-56 Minutes of the 11/2/09 Workshop and Regular Meeting.**

*Selectman Worsman motioned to accept the minutes of the 11/2/09 Workshop and Regular Meeting. Seconded by Selectman Palm.*

Page 3 of the Workshop minutes will be amended to read "Sonotube" instead of "sonic tube."

*3-0-1. (Selectman Lovett made an abstention from the vote). Motion passed.*

**TOWN MANAGER'S REPORT:**

- The Town Manager will attend LGC's annual meeting this week. He asked the Board to let him know if there is anything they would like him to address or pay attention to. The Board is confident that they will be well represented at the meeting.
- The Calendar to Town Meeting 2010 has been posted on the website. The budget documents have been sent electronically to the department heads, and are due back to the Town Manager on November 23. Mr. Warren will then meet with the department heads to review their proposed budgets. The Board will be updated at the next meeting.
- The Town Manager reported on the Village Pathways Committee presentation that took place at the workshop preceding the meeting. The agenda item was mistakenly listed under New Business. The Committee produced a map and narrative for five walking trails that begin at the Town Docks. The map and narrative will be available at Town Hall, posted on the website, and other suitable locations. The Town Manager is in awe of the accomplishments of the community through volunteer efforts. The Chair thanked the Committee and in-house GIS-staff for their contributions.

**VISITOR'S AND RESIDENT'S COMMENTS:**

None

### **SELECTMENS COMMENTS:**

Chair Brothers attended the public information session held by the Belknap County Budget Committee last week on the 2010 budget. At the request of the Chair, the power point presentation made at the meeting will be posted on the County's website. It can be accessed at [www.belknapcounty.org](http://www.belknapcounty.org). Those having an interest in the presentation are encouraged to visit the website, or obtain the hard copy that was available at the Board meeting. The presentation highlighted information regarding salaries, wages, and benefits, and efforts to centralize and consolidate services to avoid redundancies. It explains how the amount to be raised by taxes will be allocated between the 11 towns located in Belknap County. The County is eligible for federal stimulus monies for a facilities assessment and analysis. The Chair is pleased to report that it is the County's goal to keep the tax burden level, maintain the same level of services, and increase efficiencies where possible. The proposed amount to be raised by taxes at this time is -.024%. The Chair commended the County for their work and looks forward to seeing the final product.

### **NEW BUSINESS:**

#### **09-57 Satchel's Realty Trust Road Standard Waiver Request**

The Board had an opportunity to have considerable dialogue on this matter at the Workshop preceding the Regular meeting. The Town Manager reviewed the waiver request. Applicant Satchel's Realty Trust has made a request to deviate from the minimum road standard ordinance as follows:

1. A 24' wide total cross-section width, 26' being required. Applicant proposes two 10' paved lanes plus two 2' gravel shoulders (3' shoulders being the standard).
2. A 1,300' road length, 1000' being the standard.
3. A hammerhead style turnaround, the standard being a circular turnaround.
4. Fill side slopes at 3:1, with 4:1 being the standard (where height is up to 6').

The proposal complies with all other aspects of the road standards including: intersection platform, vertical alignment/grade, horizontal alignment and the structural road box.

In addition, the applicant proposes the street name "Split Rock Lane".

The proposed waivers have been reviewed by staff and the Town's engineer. A proposal for editing and/or revamping the road standards will come before the Board in 2010. The Town Manager recommends approval of the proposed waivers, and conditional approval of the proposed street name, subject to a regional 911 review.

*Selectman Palm motioned that in light of the Board's discussion, review, and recommendations from Town staff and documentation provided by the design engineer, that:*

1. *The Board of Selectmen approves the requested waiver to permit a 24' roadway cross section consisting of two 10' paved travel lanes plus two 2' shoulders as it is acceptable*

*to the Planning Board's consulting engineer and Department of Public Works, and is consistent with prior decisions of the Board of Selectmen.*

2. *The Board of Selectmen approves the requested waiver to permit a 1,300' cul-de-sac as presented, on the basis of the local conditions associated with the subdivision and that the proposal is acceptable to the Fire and Police Departments; and*
3. *The Board of Selectmen approves the requested waiver to permit a hammerhead style turnaround based on the Department of Public Work's approval of the proposed hammerhead as a preferred design; and*
4. *The Board of Selectman approves the requested waiver to permit 3:1 side fill slopes as there is no objection from the Consulting Planning Board Engineer or the Department of Public Works; and*
5. *The Board of Selectmen approves the proposed road name of "Split Rock Lane" as it has been reviewed by the Fire and Police Departments and found to be acceptable from a 911 perspective, subject to a regional 911 review.*

*Seconded by Selectman Lovett. 4-0. Motion passed unanimously.*

#### **09-59 Appointment – Library Board of Trustees**

The Town Manager opened the matter. In accordance with New Hampshire RSA 669:75, Town Elections, Filing of Vacancies, vacancies in the office of library Trustee shall be filled by appointment made by the Board of Selectman. The library Trustees have made a recommendation for the appointment of Maribeth McEwan as interim Trustee. The appointment will fill the vacancy created by the resignation of Dell Clough on October 1, 2009. With the approval of the Board, Ms. McEwan will serve the remaining term, ending with the elections in March 2010.

*Selectman Palm motioned that the Board approve the selection of Maribeth McEwan to serve out the remaining term created by the resignation of Dell Clough through March 2010. Seconded by Selectman Lovett. 4-0. Motion passed unanimously.*

Duncan McNeish explained the process used to make the selection for interim Trustee.

The Chair announced that the Board will move into a non-public session under RSA 91-A:3, II (a), personnel, after a short break.

#### **ADJOURNMENT:**

*Selectman Lovett motioned that the Board move into a non-public session according to the RSA cited by the Chair following the conclusion of the regular meeting at 6 p.m. Seconded by Selectman Worsman. Selectmen polled. 4-0. Motion passed unanimously.*

Respectfully submitted,

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Phillip L. Warren, Town Manager

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Peter F. Brothers, Chairman

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Karin Landry, Recording Clerk

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Miller C. Lovett, Vice Chairman

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Charles G. Palm

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Colette Worsman

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