

MEREDITH CAPITAL IMPROVEMENTS PROGRAM ADVISORY COMMITTEE MEETING MINUTES

Date: May 3, 2006

Members Present: Bill Bayard, Planning Board, CIP Chairman
Tony Candage, CIP Board Member, Vice-Chairman
Jack Carty, CIP Board Member, School Board Rep
Miller Lovett, CIP Board Member, Selectmen's Rep
Mark Flanders, CIP Board Member
Lou Kahn, Planning Board, CIP Board Alternate Member

Staff Present: John Edgar, Town Planner
Brenda L. Vittner, Director of Administrative Services
Carol M. Granfield, Town Manager

Call to Order: Bill Bayard called the meeting to order at 7:05 pm.

Public Information Presentation: This meeting of the CIP Advisory Committee is dedicated to a Public Informational presentation. The purpose of the presentation is to educate members of the public as to the purchase of the CIP Process, the process and final disposition of recommendations. John Edgar and Brenda Vittner presented a Powerpoint presentation which include program updates, population change data, building permit data, net valuation data and appropriation information.

Discussion: After the presentation a discussion of threshold limits and the merit of aggregate inclusions were discussed. Jack Carty made a motion to move the threshold amount to \$100,000. There was no second. Tony Candage made a motion to change the threshold amount to ½% of the previous years combined Municipal and School Gross budget to the nearest \$10,000. Bill Bayard seconded the motion. The new threshold amount would be \$90,000. Chairman Bayard called for a vote, 4 for the motion (Candage, Flanders, Carty, & Bayard) and 1 against the motion (Lovett). The motion carried 4 to 1.

The issue of the aggregates; specifically whether the aggregates should be in the CIP Plan or not. The discussion focused on the original purpose of the program and that the aggregates were included to be sure roads and equipment continued to have the attention they required and that a point in time has been reached that the aggregates should be reviewed during the budget process as part of operating budgets. Jack Carty made a motion to no longer include the aggregates of roads and equipment. Tony Candage seconded the motion. Call for the vote; 4 for the motion (Candage, Lovett, Carty, & Bayard) and 1 against the motion (Flanders). The motion carried 4 to 1.

Next Meeting: The next meeting will be held on Wednesday, May 17, 2006 at the Town Hall Annex, beginning at 7:00 pm.

Adjournment: Bill Bayard made a motion to adjourn at 9:05 pm. Mark Flanders seconded the motion. All voted in favor of the motion.

Respectfully submitted,

Brenda L. Vittner

May 4, 2006

Approved: