

# TOWN OF MEREDITH PUBLIC WORKS DEPARTMENT

347 Daniel Webster Highway, Meredith, NH 03253  
603-279-6352 FAX: 603-279-4656

## FACILITY USE PERMIT

Name of Organization: \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Time(s): \_\_\_\_\_

### FACILITY REQUESTED

- |   |  |
|---|--|
| <p>_____ Hesky Park</p> <p>_____ Hesky Park BBQ Pit</p> <p>_____ Town Docks Parking Lot</p> <p>_____ Scenic Park</p> <p>_____ Clough Park</p> <p>_____ Bandstand</p> <p>_____ Gazebo on Boardwalk**</p> | <p>_____ Town Docks</p> <p>_____ Plymouth Street Parking Lot</p> <p>_____ Community Park (Main Street)</p> <p>_____ Water Street Parking Lot</p> <p>_____ High Street Parking Lot</p> <p>_____ Aubuchon Parking Lot</p> <p>_____ Solid Waste Facility</p> <p>_____ Waukevan Park</p> <p>_____ Other: _____</p> |
|---|--|

*\*\* (boardwalk gazebo only-  
NOT Church Landing grounds)*

**\*\*Number of people on gazebo limited to 10 people**

### Scheduling Priorities by Type of Organization (Please Check one)

- |  |  |
|--|--|
| <p>_____ #1 Town of Meredith</p> <p>_____ #2 Meredith Non-Profit</p> <p>_____ #3 Private Meredith Resident**</p> <p>_____ #4 Meredith For Profit**</p> | <p>_____ #5 State of NH/Federal Agency</p> <p>_____ #6 Non-Meredith Non-Profit</p> <p>_____ #7 Private Non-Meredith Resident**</p> |
|--|--|

*\*\* FOR Profit events NOT allowed in Hesky, Scenic, Clough, Town Docks, Gazebo, Bandstand or Town Docks parking lot*

### RENTAL FEE SCHEDULE BY ORGANIZATION TYPE

*(Hourly Rates for Organization Type)*

	#1	#2	#3	#4	#5	#6	#7
<b>Facility</b>			See note**	See note**			See note**
Hesky Park	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Hesky Park BBQ Pit	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Town Docks Parking Lot	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Scenic Park	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Clough Park	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Bandstand	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Gazebo on Boardwalk**	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Town Docks	0	0	\$ 10.00	N/A	0	\$ 20.00	\$ 30.00
Plymouth Street Parking Lot	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00
Community Park (Main Street)	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00
Water Street Parking Lot	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00
High Street Parking Lot	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00
Aubuchon Parking Lot	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00
Solid Waste Facility	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00
Other:	0	0	\$ 10.00	\$ 30.00	0	\$ 20.00	\$ 30.00

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## Town of Meredith Public Works-Facility Use Permit

**Do you request to place any of the following items on site?**

\_\_\_\_\_ sign (size \_\_\_\_\_ quantity \_\_\_\_\_)      Other: \_\_\_\_\_  
 \_\_\_\_\_ booth (size \_\_\_\_\_)      \_\_\_\_\_  
 \_\_\_\_\_ tent/trailer (size \_\_\_\_\_)      \_\_\_\_\_  
 \_\_\_\_\_ banner      \_\_\_\_\_

**PROGRAM DESCRIPTION**

**DESCRIPTION:** \_\_\_\_\_

**CONTACT PERSON/PHONE #:** \_\_\_\_\_

*Number of People expected:* \_\_\_\_\_ *Approx # of Cars to be parked:* \_\_\_\_\_

*Will it be open to the public?* \_\_\_\_\_ *Is there an admission charge?* \_\_\_\_\_

**Do you request the use of any of the following?**

\_\_\_\_\_ **electric** (a fee may be charged for exceptional electric usage)  
 \_\_\_\_\_ **water** (a fee may be charged for exceptional water usage)  
 \_\_\_\_\_ **rest rooms** (a fee may be charged for portable restrooms)

**OTHER:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(additional fees may be charged depending on services requested)

**Rules/Regulations for Facility Use**

Signs may not be hung for more than seven days. All requested items listed on first page of form must be removed the day after your event unless otherwise specified and approved. We reserve the right to remove any items not removed in time specified and to charge for removal.

Any tents, stakes, poles or any other items driven into the ground require prior permission and approval from the Public Works Buildings and Grounds Operations Manager or his designee.

The town reserves the right to bill for any damage done to the underground electric or irrigation by any of these items.

NO vehicle traffic of any kind is permitted on the grass areas of the park grounds without special written permission from the Public Works Operations Manager. The Town reserves the right to bill your organization for any damage resulting from vehicles on town property grass areas.

**All town facilities use are issued by permit and all user groups must have a signed copy of this permit in hand during course of the scheduled event.**

**No alcoholic beverages allowed on ANY town property.**



