

## MEREDITH CAPITAL IMPROVEMENTS PROGRAM ADVISORY COMMITTEE MEETING MINUTES

**Date of Meeting:** September 20, 2006

**Members Present:** Bill Bayard, Chairman, Planning Board Representative  
Miller Lovett, Board of Selectmen Representative  
Jack Carty, Inter-Lakes School Board Representative  
Lou Kahn, Planning Board Representative (Alternate)  
Jeanie Forrester  
Tony Candage  
Mark Flanders

**Staff Present:** Carol Granfield, Town Manager  
Brenda Vittner, Director of Administrative Services

**Call to Order:** Bill Bayard called the meeting to order at 7:05 pm.

**Approval of Minutes:** The minutes of 9/13/06 will be available at the September 28, 2006 for approval. Chairman Bayard moved on with the agenda.

**Worksheet Deliberations:** Brenda Vittner provided the Committee through e-mail an updated worksheet from the prior week's discussion. The updated worksheet indicates projects/items that have been scheduled in and new or changed projects in red for the Committee's recommendations.

The Committee had a discussion concerning the capacity. As represented the prior years capacity number of \$1,870,000 included the aggregate amounts for equipment and road projects that the Committee requested not to be included for consideration. If the approximately \$246,000 aggregate were subtracted from the prior amount the updated capacity number would reduce to \$1,624,000. The Committee discussed the merit of changing the capacity and the philosophy of the change. For illustrative purposes, Chairman Bayard suggested that the Committee utilize the \$1,870,000 for at least the first two years of the plan and then change it to \$2,000,000 for the next eight years. After discussion the consensus was to move forward with the Chairman's suggestion.

Miller Lovett presented a handout describing his philosophy and ideas in relation to the capital deficits he sees within the Town of Meredith. The Committee moved forward by department to review and make decisions for the projects as presented. Brenda Vittner had a laptop available to illustrate the affect of the proposed suggestions and changes based upon the Committee's suggestions. After completion of the deliberations, Chairman Bayard suggested that final adoption of the suggested plan should take place at the next meeting.

Chairman Bayard changed the next meeting to Thursday, September 28, 2006 due to a conflict. The Committee was in agreement. Brenda will send the updated worksheet to the Committee in anticipation of the next meeting scheduled for 9/28/06.

With no further business to come before the Committee, the meeting was adjourned at approximately 9:15 PM.

Respectfully Submitted,

Brenda L. Vittner, Director of Administrative Services  
September 28, 2006

Accepted: September 28, 2006