

Meredith Parks & Recreation Advisory Committee  
Meeting Minutes  
January 15, 2008

Members Present: Vint Choiniere, Jack McEwan, Paula Wanzer, Cheryl Prouty

Without having any officers in place, Vint offered to lead the meeting.

Resignation Vint announced the resignation of Tami Carpentiere from the Parks & Recreation Advisory Committee.

Officers Vint asked for volunteers to serve as Chair and Secretary of the Advisory Committee. Cheryl Prouty offered to chair the committee. There were no volunteers for the secretary position. Vint offered to take notes in the interim.

Project Completion On December 19, 2007, Vint contacted all committee members and asked them to evaluate their own involvement with the committee, and to share their #1 goal that they would like to accomplish in 2008.

The following responses were received:

From Paula Wanzer

1. To assure that all P&R facilities are accessible and that universal design is used as a guide on all future facility development projects.
2. To assure that all recreation programs are accessible and are designed to accommodate individuals with disabilities.
3. To help make all programs and facilities green.
4. To help make the new Town Forest (former Feltham property) a facility that enhances the recreational needs of the community.

From Jack McEwan

To assist with the long term maintenance plans of:

1. Fields
2. Buildings
3. Parks
4. Equipment;

To also:

5. Establish Maintenance priorities.
6. Establish parking at Prescott Park Tennis Courts.
7. Establish handicap access to Waukegan Beach.

Paula offered to provide potential grant sources for providing handicap access to Waukegan Beach.

From Vint

Vint reported that he will be working on a parking lot expansion at Lower Prescott Park, the completion of the Waukegan Beach Bath House, Childs Park improvements, and further developing the Facility Improvement Plan.

Vint reported the results of a phone conversation he had with Ann Keller on 1-14-08.

Ann's priorities are

1. Adding programs for adults that she and her friends would be interested in.
2. Adding information to the Waukegan Highlands Community Park kiosk.
3. Stocking the Waukegan Highlands Community Park mailbox with trail maps.

Cheryl offered to distribute event flyers throughout the community.

Paula and Jack offered to assist Vint with taking activity photos. Vint will provide activity schedules.

In the interest of progress and working efficiently, Vint asked each member to choose their own #1 initiative to work on in the coming months. Vint offered to help by providing resources, and Vint offered to meet with individual members outside of the meeting to assist them with their initiatives. After a healthy and productive discussion, members chose to work on the following projects:

<u>Member</u>	<u>Project</u>	<u>Task to Complete for 2-19-08 Meeting</u>
Paula	Volunteer Recognition	Write Goals and Objectives
Jack	Waukegan Beach Handicap Access	Research State Permitting and Cost Estimates
Cheryl		Assist with Flyer Distribution
Vint	Member Recruitment Post Committee Information on Website	Place Ads on Website and in Newspapers

Next meeting: February 19, 2008 at 5:00 p.m. at the Meredith Community Center.

Respectfully submitted,

Vint M. Choiniere, CPRP  
Meredith Parks & Recreation Director  
Parks & Recreation Advisory Committee Member