

## Meredith Energy Committee

Meeting Minutes  
February 23, 2012

Members Present: Ken Colburn, Chairman  
Bill Bayard  
Reed Leberman  
Deborah Crosby  
Phil McCormack  
Mark Billings

Members Absent: Nate Torr

Staff Present: John Edgar, Community Development Director  
Angela LaBrecque, Town Planner

Others: Clay Mitchell, SDES Group

Chairman Colburn called the meeting to order at 7:00 PM. The minutes of February 2, 2012 were reviewed. Chairman Colburn noted two typographical errors on page 1, paragraph 3, line 3. Bill Bayard made a motion to approve the minutes as corrected. The motion was seconded by Deborah Crosby. All voted in favor of the motion.

Chairman Colburn advised that Bob Shaw of Moultonborough has been invited to meet with the Committee and this will likely occur at a future meeting.

**Outreach Activities.** There was considerable discussion re: future outreach activities in 2012 and the timing of such activities. It was the consensus of the Committee as follows:

- Presentations would occur on a quarterly basis; however the actual scheduling will remain flexible.
- John and ken will seek an appointment (workshop) with the Board of Selectmen in early April to update the Board on the Committee's activities including an introduction to the handbook. The committee will be invited to attend.
- A public presentation by Clay and the Committee of the Energy Handbook will be scheduled for the third week in April.
- Reed will follow up with PAREI re: cost of "Button Up 201" and whether they could be present in September.
- Deborah will begin to investigate opportunities for a local green building tour.
- We should take the initiative to host a meeting of area LEC's to share and exchange information
- Other possible topics to fill out a schedule include: the ins and outs of an energy audit, high school energy-related project and hands on energy technology.

**Meredith Energy Handbook.** Clay provided the Committee with a brief update on the status of the Handbook. Clay suggested a town specific URL to provide additional focus on the Meredith Energy

Handbook. Clay confirmed his availability to be part of the selectmen's update (early April) and the public presentation of the energy Handbook (third week in April).

**Energy Chapter.** John provided the Committee with a memorandum dated 2/23/12 re: the master plan update and the energy chapter. John advised that the Planning Board is in the beginning stages of getting the project started. The Planning Board will be relying in part upon boards, commissions and advisory committees to help inform the process. John asked the committee to begin to identify energy-related data, issues facing the community and strategies to address those issues that might be incorporated into the energy chapter and other topical chapters in the plan. This will appear on future meeting agendas for discussion purposes.

**Energy Grants.** John advised that the Town was able to secure an additional \$7000 in EECBG funds to complete Phase II of the lighting upgrade project. The lighting project is funded with EECBG funding and NHEC rebate funding. No local tax dollars are involved. A contract with LighTec was recently executed and work will likely begin in the near future. Phase II includes the DPW garage, the recycling building and the fire station in Meredith Center.

**Other Business.** The Local Energy Solutions Conference is scheduled for March 31<sup>st</sup> at the Merrimack Valley High School in Penacook. The conference will run from 8:30 AM to 4:15 PM. Anyone wishing to attend should contact Angela to coordinate registrations.

John advised that the audit for the Van Etten property had been completed and passed around copies for the committee to review. John will provide Ken with a PDF version. John updated the committee on his efforts to line up a final building energy audit based on recommendations from the Meredith Area Community Action Program.

The Energy Committee regular meeting schedule will resume on the second Thursday in March, March 8<sup>th</sup>.

Respectfully Submitted,

John Edgar, Community Development Director  
February 28, 2012

Approved: \_\_\_\_\_