

## Meredith Energy Committee

August 11, 2011

**Approved**

### Members Present:

Ken Colburn      Bill Bayard      Deborah Crosby      Nate Torr  
Mark Billings

### Members Absent:

Phil McCormack      Reed Leberman      DJ Quagliaroli

### Staff Present:

Angela LaBrecque

### Staff Absent:

John Edgar

Meeting called to order at 7:00 PM

### **Minutes from June 9, 2011**

- Motion to approve by Mark, seconded by Bill. Voted unanimously.

### **Minutes from July 7, 2011**

- Motion to approve by Bill, seconded by Nate. Voted unanimously.

### Administrative Issues:

Ken informed the committee he had received an email from committee member DJ Quadliaroli. DJ tendered his resignation from the committee due to the fact his business activities are keeping him out of town and he has found it very difficult to attend meetings.

The remainder of the meeting was spent with SDES consultant Clay Mitchell reviewing the first draft of the Energy Handbook his team has assembled. Members of the committee received hardcopy of the draft with the request they review the material, make notes directly on the copies and then return them to Angela, who will forward them to SDES.

Following the finalization of the hardcopy, the next step will be the creation of a web-based handbook. The web-based handbook will be accessible through a number of different channels such as NHenergy.com and the town's website.

There was discussion about the inclusion of the audits and assessments conducted on the town's buildings. Angela will be meeting with Town Manager Phil Warren regarding the municipal building, following up on the audits. Hopefully Phil will attend the next meeting on Sept 22, 2011.

### **Motion to adjourn**

- Motion to adjourn by Mark,, seconded by Bill. Voted unanimously.

Meeting adjourned at 8:45 PM

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