

BOARD OF SELECTMEN MEETING
Minutes of 01-19-10
5:30 p.m.

Selectmen:

Peter F. Brothers, Chairman
Miller C. Lovett, Vice Chairman
Robert C. Flanders
Charles G. Palm
Colette Worsman

Town Manager:

Phillip L. Warren

Recording Clerk:

Karin Landry

Call to Order: Chairman Peter Brothers called the meeting to order at 5:40 p.m. He introduced the Board, Town Manager, and the Recording Clerk, and made announcements pertaining to fire exits, listening assisted devices, the use of microphones, and cell phones.

ACCEPTANCE AND/OR CORRECTION OF MINUTES:

10-01 Minutes of the January 12, 2010 and January 13, 2010 Budget Workshops.

The minutes of the January 12 and 13 Budget Workshops were not available for the Board's review. They will be accepted/corrected at the Board's subsequent meeting.

TOWN MANAGER'S REPORT:

- When Mr. Warren took the position of Town Manager, he set a goal to leverage technology for its best use. Subsequently, he found that there was a possibility for the expansion of the use of electronic mail. As of the close of the year, 100% of the functions of human resources, with the exception of forms required by the insurance carrier and retirement system, are handled by email. The Administrative Regulations will be amended accordingly. The Regulations will be posted on the website and updated as needed. One hard copy will be kept at the Town Manager's office. A comprehensive retention, storage, and deletion policy will be put in place in the near future. The Chair pointed out that New Hampshire was the first state to accept electronic documents as originals, and that long-term archiving and retrieval of required information is a critical piece of doing so.
- Item 10-03, 2010 Budget, was placed on the Agenda as a placeholder, and will not be discussed at this meeting. The public budget hearing on the 2010 budget will take place on February 8, at 5:30 p.m, in Room B of the Community Center. The last day to submit Warrant Articles is February 2.

VISITOR'S AND RESIDENT'S COMMENTS:

None

SELECTMENS COMMENTS:

The Chair noticed an article in a local paper encouraging people to register their boats in the Town they reside in so the municipality will receive the revenue as opposed to the state. He recognizes it is more convenient to register boats quickly and electronically with the state, but there is no benefit to the Town in doing so. In order to benefit the Town, boats must be registered at marinas located in Meredith. Registrations cannot be taken at Town Hall at this time. The Town Manager will post the information on the website. Registrations at the local level are greatly appreciated, especially in the current economy.

NEW BUSINESS:**10-02 Energy Committee**

The Board considered the formation of an Energy Committee in a work session that was held two weeks ago. The short version of the Committee's charge is to research any and all opportunities for gains in energy conservation, renewable energy sources, greenhouse gas reductions, etc., for the Town of Meredith. The Committee will consist of seven residents and representatives from various boards. The Town Manager requested that the Board take action on the matter in order to move forward with taking advantage of an energy grant funded through stimulus funds that will allow the Town to perform energy audits on certain buildings, assessing the systems in place, and possibly effecting energy improvements in certain facilities.

Selectman Flanders moved that the Board authorize the formation of the Energy Committee as requested. Seconded by Selectman Worsman.

The Committee will be comprised of seven voting members, as follows: one Planning Board representative, one Board of Selectman representative, one school district representative, one business/chamber of commerce representative, and three Meredith residents having the skills, interest, and experience to contribute to the Committee. The Committee will make its initial report to the Board on or before December 31, 2010. The Board will consider the continuation of the Committee and/or the modification of the Charge at that time. There was a lot of community support for the formation of an Energy Committee at Town Meeting last year. The Board supported the formation of the Committee at its work session addressing the matter. The Committee will be approved in terms of the Charge as modified through this date.

5-0. All in favor. Motion passed unanimously.

OLD BUSINESS:

None

ADJOURNMENT:

The Chair announced that the Board will move into a non-public meeting in accordance with RSA 91-A:3 II (a), personnel, and 91-A:3 II (e), litigation after a short recess.

Selectman Worsman motioned to adjourn the meeting at 5:50 p.m. Seconded by Selectman Lovett. 5-0. All in favor. Motion passed unanimously.

Respectfully submitted,

Phillip L. Warren, Town Manager

Peter F. Brothers, Chairman

Karin Landry, Recording Clerk

Miller C. Lovett, Vice Chairman

Robert C. Flanders

Charles G. Palm

Colette Worsman