

WINNIPESAUKEE RIVER BASIN PROGRAM

ADVISORY BOARD MEETING AGENDA

July 12, 2011

9:00 A.M. to Noon WRBP Maintenance Shop, 202 Water Street, Laconia

- 1) Review and Approval of Minutes
 - April 11, 2011 minutes
 - May 3, 2011 minutes
 - May 24, 2011 minutes

Note that June 8, 2011 minutes have not been completed
- 2) Transcription contract not yet in place – at DES for final approval
- 3) UV/Plant Water/SCADA Project update – Penta Corp contract on agenda for the July 13th G&C
- 4) Metering and Rate Study Update
 - Schedule workshop later in July – **date, time and location TBD**
 - **Available dates include: pm July 27 (W), am July 28 (TH), or July 29 (F).**
- 5) Mutual Aid Agreement Participation by the WRBP
 - Reciprocity allows deployment of equipment and personnel
 - FEMA or other reimbursement
 - \$45/year normal charge
 - Opportunity for 2 years participation with no charge – **vote**
- 6) Staff vacancies due to recent retirements (3 filled, one left vacant – net loss of one position)
 - Industrial Pretreatment Coordinator/Lab Supervisor
discussed at January 26 and April 12, 2011 AB Meetings and Board agreed with filling position, external candidates being interviewed
 - Lab Scientist III
proposing replacement; necessary for lab operations, in-house posting resulted in both applicants declining the position; external candidates sought
 - Treatment Plant Operator II - proposing replacement with Treatment Plant Operator I (below)
 - Treatment Plant Operator I
manpower for plant operations. In-house posting yielded no candidates; external candidates sought

Request Board approval to fill Lab Scientist III position and Treatment Plant Operator I position; both positions located at the WWTP in Franklin - **vote**
- 7) CIP Subcommittee Update
 - Status Report #1 – Final version
 - Recommendations for UV Project Additive Alternatives
- 8) Governance Group Update
 - MOU revised draft from DES to communities on 7/8/11
- 9) Meeting schedule:
 - Quarterly Advisory Board meeting 9:00 am Tuesday October 11th **Location TBD**
 - CIP Subcommittee Wednesday July 13th **Gilford Town Hall**
- 10) Other Business